Raman Singh BSN RN CNOR 206-823-8071 2125 190th St. SW Lynnwood, WA 98036 rsingh3@uw.edu

## **Summary of Qualifications**

9 years of nursing experience working with diverse populations in the hospital.

Compassionate in providing care for the well-being of patients.

International background. Multilingual: English/Hindi/Punjabi/Urdu.

Comprehensive knowledge of nursing practices

Impressive ability to quickly assess patient needs.

Excellent ability to prioritize multiple tasks.

Good problem-solving skills

Circulating experience in all specialties.

Operating room management experience.

#### **Professional Experience:**

#### **UW Medical Center, Northwest- Seattle, WA**

## RN3- Assistant Nurse Manager-Operating room 2019- Present

Provides leadership to support excellence in patient care and coordination with resources and daily operations.

Ensures effective clear communication with staff (staff meetings, departmental projects, new equipment, and new processes)

Assists with staffing schedules, KRONOS, vacations, vacant positions.

Maintains clinical skills and competence to provide patient care and serve as a role model.

Supports new employees and clinical experience of students.

Supports interview and onboarding process for new hires.

Provides feedback on staff performance and assists in coaching and counseling.

Reviews PSNs and identifies survey readiness of the unit.

Collects data to monitor initiatives.

Performs staff rounding.

Staff schedules.

Reviews resume and responsible for scheduling for interviews and help in hiring process.

Screening of ST and RN travelers to meet the departmental needs.

Orientation to RNs, charge RNs, STs, Anesthesia Techs, team leaders, OR assistants.

Work directly with the charge RN for a smooth workflow and evaluate their performance and give necessary feedback.

Works on improving daily operations in the OR.

Collaboration with pre surgical admitting, PACU, central processing, OR scheduling, clinical engineering, environmental services, IT, endoscopy, cardiac IR, and other hospital departments.

Work towards the shared goal of the department.

Follows the mission and strives to excellence to achieve the mission.

Resource for service coordinators of different services.

Collaboration with surgeons related to any issues to ensure smooth workflow.

Collaboration between different leaders of PSA, outpatient surgery center, CP, endoscopy department.

Responsibility of chart audits and help in managing the block for the OR schedule.

Performs charge RN role when needed.

Circulates in the OR when short staffed.

#### **UW Medical Center, Northwest- Seattle, WA**

#### Interim Nurse Manager-Operating room 2020-2022

Analyzes the staffing needs of the unit, 24/7. Collaborates with the Department Director and peers to maintain an adequate volume of team members to meet the needs of the unit.

Responsible for making hiring, discipline and termination decisions related to team members. Collaborates with peers and Department Director to develop and implement performance

standards, competencies, and performance evaluation criteria.

Monitors the activities of the RN2's, RN3's and other preceptors to ensure team members attain and maintain required skills, knowledge,

and competencies.

Ensures all new team members receive a thorough, efficient, well-documented orientation to the department and assigned services.

Supervises the daily activities of the staff to ensure optimum performance, providing ongoing staff evaluation and performance feedback regarding job performance based on standards and expectations.

Conducts annual reviews of clinical competencies and documents them in personnel files. Completes annual professional evaluations on all team members and meet 1:1 to discuss the evaluation.

Assesses/monitors the standards of practice/quality of care provided by team members. Educates or counsels when deficiencies in technique are noted.

Fosters clinical excellence and incorporation of clinical standards into staff practice. Uses coaching and counseling skills to enhance competent staff performance.

Contributes to the development of policies, procedures, and systems to assure the effective operational functioning of the unit.

Ensures maintenance of systems to protect confidentiality and integrity of patient records in compliance with hospital policies, procedures, and standards.

#### **UW Medical Center, Northwest- Northgate, WA**

#### Operating room -Registered Nurse- 2017- 2019

Provide efficient and effective perioperative nursing care to patients.

Maintain surgical services in accordance with competency standards.

Complete all physician orders, administer medications, and conduct treatments and tests for patients in a timely manner.

Assist with patient care in recovery room, procedure room and operating room.

Develop and implement nursing care plans for assigned patients.

Execute proper use, care, and handling of surgical equipment to ensure safety of operating staff and patients.

Maintain current and in-depth knowledge of sterile techniques.

Communicate continuously with the operating team and other medical staff to meet needs for patient care.

Assist in ordering, storing, and maintaining surgical equipment and supplies.

Prepare the operating room with surgical equipment, sterile, linens and supplies that will be needed during surgery.

Maintain order and cleanliness in the operating room.

Prepare patients by cleaning and disinfecting body areas for surgery.

Prepare timely and accurate records of patient history and recovery charts.

## Swedish Medical Center, Issaquah, WA

#### Registered Nurse 2016-2018

Provided care that was specific to the patient's age and condition.

Worked with the medical team to develop patient treatment and care plans.

Quickly assessed patient conditions and obtained vital statistics.

Ensured compliance with patient privacy regulations.

Addressed the direct care needs of each patient.

Ensured that infection control procedures were implemented.

Supervised non-licensed nursing personnel and assigned tasks.

Provided information to patients and/or family members.

Ensured that patient care procedures were implemented.

## Cascade Behavioral Hospital, Tukwila, WA

## Registered Nurse 2015 – 2016

Direct and indirect nursing care of patients on assigned units.

Responsible for implementing and evaluating the nursing care delivered within my shift.

Provide assessment, treatment planning, and evaluation of patient care within designated clinical areas.

Acts as a clinical role model and provides nursing consultation to staff within the assigned areas of responsibility.

Intensive management and care coordination for both acute and chronic psychiatric/substance abuse patients to assure quality Care.

## Sea Mar Community Care Center, Seattle, WA

## Registered Nurse 2014-2016

Direct nursing care to 15 patients.

Observing and recording patients' behavior.

Coordinating with physicians and other healthcare professionals for creating and evaluating customized care plans.

Carrying out the requisite treatments and medications

Directing and supervising LPNs and CNAs.

Checking the stock on a regular basis for maintaining the inventory level and placing orders if required.

Adhering to the protocols, norms, rules, and regulations to maintain complete medical records. Maintaining a hygienic and safe working environment in compliance with the healthcare procedures.

Providing instant care during medical emergencies, like car accidents, burns, heart attacks and strokes.

Discussing treatment with pharmacists and physicians in critical cases.

## Life Care Center of Federal Way, WA

## Nursing Assistant Certified 2011-2014

Assisted with patient assessment and care planning.

Assisted patients in meeting nutrition and elimination needs.

Assisted patients with personal hygiene and grooming.

Assisted in promoting patient safety and environmental cleanliness.

# Evergreen Healthcare, Kirkland, WA

## Medical Receptionist 10/2009-12/2009

Performed daily administrative duties including calling patients, handling patient requests, answering phones, pulling, and preparing charts, filing, faxing, and copying. Followed procedures for new and established patients, verified information, L&I and referrals, collected payments, explains insurance billing requirements and provides receipts. Gathered patient information and prepared patient chart for office visits.

#### **Education**

Master's in nursing- MSN University of Washington- In progress, finishing in June 2024 Bachelor's in nursing- BSN University of Washington- June 2016 Perioperative nursing consortium – Northwest Hospital and Medical Center, Jan 2017- July 2017 Associate in applied arts and sciences- Nursing, Shoreline Community College - Shoreline, WA Certificate--Nursing Assistant Certified (2009)-Shoreline Community College - Shoreline, WA Bachelor of Science in Botany- June 2007- Guru Nanak Dev University - Amritsar, Punjab, India

**Certification**- Active Washington State Registered Nurse License CNOR certification

References: Available on request.